

SELECTION PROCEDURE FOR THE CONTRACTING OF A TECHNICIAN (1 vacancy)

Reference: 2024-044-TS-BlueShuttle

A competition is open for the attribution of one work contract of a technician in the framework of the project “Blue Shuttle: Atlantic area network for enhancing innovation in the blue economy sector”, within the R&D Institution CIIMAR (Interdisciplinary Centre of Marine and Environmental Research), supported by Interreg Atlantic Area 2021-2027, Reference nº EAPA_0028/2022, according to the following conditions:

1. Scientific area: Biological Sciences

2. General admission requirements: Any national, foreign and stateless candidate(s) who hold a Bachelor’s degree or integrated Master's degree in Biological Sciences, Environmental Sciences, Biotechnology or related scientific areas; a scientific and professional curriculum whose profile is suited for performing research and innovation management activities in the area of blue economy.

In cases where the degree was awarded by a foreign higher education institution, the said degree must comply with the provisions of Decree-Law no. 66/2018 of 16th August until the signature of the contract.

3. Specific admission requirements: The candidate must accomplish the following requisites:

- a) The candidate must have a BSc degree or integrated Master in Biological Sciences, Environmental Sciences or related areas;
- b) Knowledge and experience in research and innovation management activities at least in one of the following topics: i) project submission and management; ii) technology transfer and entrepreneurship activities; iii) communication and dissemination activities.
- c) Be fluent in both Portuguese and English;
- d) Immediate availability (to be mentioned in the motivation letter).

The jury reserves the right to close the application in case none of the candidates meets the desired profile.

4. Workplan: The candidate will support the implementation of several activities of the project Blue Shuttle namely the “Creation of a Transnational Innovation Network in the Atlantic Area” (stakeholders mapping, engagement and creation of stakeholder’s groups) and “Knowledge sharing for blue business growth” (Call for Challenges (Digital / Technological Needs of targeted sector)”, Transnational Open Innovation Event” and “Pilot Projects, in the areas of Blue Bioeconomy and Aquaculture”. The work also involves supporting the team in the management, dissemination and communication activities, as well as reporting and impact assessment of the project. The candidate will also participate in the identification of funding opportunities and the preparation of project applications at national and European level, to support the long-term sustainability of the project.

5. Legislation and official rules: Art. 140 n. 1 and n. 2, g) and 148 the Labour Code (Law 7/2009, of 12 February and respective updates).

6. Workplace: The work will be carried out at CIIMAR – Interdisciplinary Centre of Marine and Environmental Research, Novo Terminal de Cruzeiros do Porto de Leixões, Av. General Norton de Matos s/n, 4450-208 Matosinhos, Portugal, under the supervision of the Supporting Offices’ R&I Strategy and Funding and Technology Transfer and Business Development.

7. Duration of the contract: An uncertain term work contract will be signed according to legal terms, starting July 2024.

8. Monthly salary: Equated to the higher technical career, level 15: gross monthly salary € 1 333,35 €; food, holidays and Christmas allowance apart.

9. Selection methods: The classification of candidates will be carried out through an initial evaluation based on Curriculum Vitae Evaluation (CVE). The Curriculum Vitae Evaluation will be conducted according to the following criteria: i. Final grade of Bachelor or master's or integrated master's degree (N) - 30%. ii. Demonstrated experience in the requested areas (DEA) - 60%. iii. Motivation Letter (ML) - 10%.

$$\text{CVE} = [30\%N + 60\%DEA + 10\%ML]$$

If deemed necessary, the jury may interview the top 3 candidates to clarify aspects related to the experience in the requested areas. This professional selection interview (PSI) will be scored on a scale of 0 to 20 points, with a relative weight of 20%, while the previous evaluation will carry a relative weight of 80%. The final classification system for the candidates will be the sum of the scores obtained in the Curriculum Vitae Evaluation and the Professional Selection Interview (CVE + PSI).

$$\text{FS} = 0.8 \times \text{CVE} + 0.2 \times \text{PSI}$$

If candidates do not attend the interview, they will be removed from the application and excluded from the selection process.

10. Composition of the jury selection:

President of the jury: Susana Moreira

Vogal: Carla Domingues

Vogal: Agnès Marhadour

11. Deadline for application and presentation of applications: The application period starts 4/6/2024 until 18/6/2024.

Applications must be formalised by e-mail to rh@ciimar.up.pt (Human Resources CIIMAR), and must explicitly state the announcement reference **2024-044-TS-BlueShuttle**.

Applications shall include all supported documents, namely:

- a) Copy of the eligibility certificates;
- b) Curriculum vitae, detailed and structured according to the announcement; including information regarding: knowledge and experience in research and innovation management activities, including i) project submission and management, ii) technology transfer and entrepreneurship activities, and iii) communication and dissemination activities.
- c) Other documentation relevant for the evaluation of qualifications in the area;
- d) Motivation letter (with availability indication);
- e) Contact e-mail address and phone number;

f) The reference of this application (indicated in this announcement).

All candidates who formalise their applications in an improper way or fail to prove the requirements imposed by this tender are excluded from admission. In case of doubt, the panel is entitled to request any candidate to present further documentation supporting their statements.

False statements provided by the candidates shall be punished by law.

12. Form of advertising/notification of results: Both admitted and excluded candidate list and final classification list will be displayed at CIIMAR, located at Novo Terminal de Cruzeiros do Porto de Leixões, Av. General Norton de Matos, Matosinhos and will be published on the website of the institution www.ciimar.up.pt. The selected candidate will be notified by e-mail.

Preliminary Hearing and Final Decision Deadline: According to article 121 of the Administrative Procedure Code, after publication, all candidates have 10 working days to respond. Panel's final decisions are pronounced within a maximum period of 90 days, counting from deadline for submission of applications.

Tender is exclusively destined to fill this specify vacancy and can be terminated at any time until approval of final candidate list, expiring with the respective occupation of said vacancy.

13. Non-discrimination and equal access policy: CIIMAR actively promotes a non-discrimination and equal access policy, wherefore no candidate can be privileged, benefited, impaired or deprived of any rights whatsoever, or be exempt of any duties based on their ancestry, age, sex, sexual preference, marital status, family and economic conditions, instruction, origin or social conditions, genetic heritage, reduced work capacity, disability, chronic illness, nationality, ethnic origin or race, origin territory, language, religion, political or ideological convictions and union membership.

According to Decree-Law no. 29/2001 of 3 February, disabled candidates shall be preferred in a situation of equal classification, and said preference supersedes any legal preferences. Candidates must declare, on their honour, their respective disability degree, type of disability

and communication/expression means to be used during selection period on their application form, under the regulations above.

